

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

November 15, 2023

The regular session meeting of the Board of Education of Summit Hill District 161 was held October 18, 2023, beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Jim Martin, Secretary Katie Campbell called roll. Members in attendance were: Jim Martin, Joy Murphy, Katie Campbell, Stefanie McCleish, Amy Berk, Matthew Carey and John Winter. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

Summit Award

Dr. McDermott presented the Summit Award to Hilda Walker Custodian Jackie Dahl and Director of Business and Transportation Julie Stearns.

School Board Member Appreciation Day

The Board of Education was recognized and thanked for their service and commitment to the students, staff and community.

Freedom of Information Request

FOIA requests were made by SmartProcure, Mike Gibson and Meghan Scholnick and were completed in the appropriate timeframe.

Public Comments

Public comments were made by Brian and Beth Dvorkin, Nicole Sajer, Lisa Brace, Patrick Oliphant, Carrey Bunda, Ann Jenkins, Sofia Eiva, Greg Sand, Erin Knor, Cecilla Conti, and Tara Tambroski.

Approval of Consent of Agenda

Mr. Martin read the items on the consent of agenda. Mrs. Murphy motioned, and Mr. Winter seconded.

4-A-1a – Regular Session Meeting Minutes of October 18, 2023

4-A-1b – Closed Session Meeting Minutes of October 18, 2023

4-A-1c – Buildings/Grounds Usage Committee Meeting Minutes of November 7, 2023

4-A-2 – Approval of July, August and September Treasurer's Report/Financial Report

4-A-3 – Approval of Bills List of November 15, 2023

4-A-4 – Approval of Resignation of Staff

Eric Sanchez, effective October 30, 2023

4-A-5 – Approval of Family Medical Leave

Employee #2780

4-A-6 – Approval of Employment of Staff

Lona Mucha, FMLA teacher at Hilda Walker School

Mrs. Murphy asked to pull the 2 Reading Recovery bills until after the presentation is given later in the meeting and give approval after the presentation.

Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Regular Session Meeting Minutes of October 18, 2023

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education approve the regular session meeting minutes of October 18, 2023, as presented. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Closed Session Meeting Minutes of October 18, 2023

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education approve the closed session meeting minutes of October 18, 2023. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Building/Grounds Usage Committee Meeting Minutes of November 7, 2023

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education approve the buildings/grounds usage committee meeting as presented. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of July, August and September Treasurer's Report/Financial Report

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education approve the July, August and September Treasurer's Report/Financial Report as presented. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of Bills List of November 15, 2023

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education approve the November 15, 2023 Bills List minus the 2 Reading Recovery bills until after the presentation is given later in the meeting and give approval after the presentation. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education accept the resignation of staff of Eric Sanchez, effective October 30, 2023.

Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of Family Medical Leave

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education approve the FMLA for employee #2780. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of Employment of Staff

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the employment of:

Lona Mucha, FMLA teacher at Hilda Walker School, from approximately November 16, 2023, to approximately December 22, 2023.

BA Lane Step 1

Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Second and Final Reading of Board Policies

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the second and final reading of Board Policy 2:80, 2:110, 2:170, 3:40, 4:45, 4:60, 4:100, 5:30, 5:90, 5:125, 5:150, 5:170, 5:230, 5:260, 6:10, 6:135, 6:190, 6:230, 6:240, 7:275, 7:305, 8:20, 8:25, 8:95, as presented. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of FYE 2024 Snow Removal

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve Alpine Snow Management Inc. for the bid FYE 2024 snow removal services. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

IASB Resolutions

Mr. Martin asked the Board if there were any concerns regarding the IASB Resolutions. No concerns were noted.

Public Hearing Regarding Possible School Closings

The Board of Education continued its public discussions on future uses and possible configurations for Summit Hill School District 161.

Buildings/Grounds Update

Mr. Martin stated that the Buildings and Grounds FAQ is continuously being updated and different scenarios will be developed and shared as the Board continues their discussions.

Retirement of Staff

A motion was made by Mrs. Murphy and seconded by Mr. Winter that the Board of Education accept the the letter of retirement/resignation from Nancy Sobczak, Daniel Pierson, Donna Wojcik, Carla Ervick, Linda Leodoro and Kathleen Crick at the end of the 2026-2027 school year. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of Tax Levy Estimate Resolution

A motion was made by Mrs. Murphy and seconded by Mrs. McCleish that the Board of Education adopt the “Resolution of Summit Hill School District 161, Will County, Illinois Estimating the Levy of Taxes for the year 2023.” Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Setting the Date for Special Meeting for Board Planning 2024-2025

The Special Meeting Board Planning date was set as February 10, 2024 at 8:30 A.M.

Setting the Location and Date for 8th Grade Graduation 2024

Dr. McDermott stated that the 2024 8th grade graduation is scheduled for May 19, 2024 at Lincoln-Way Central High School at 4 PM.

Approval of Reading Recovery Continuing Professional Development with National Louis University

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish that the Board of Education approve \$16,800 for Reading Recovery fees to be paid from the Title II grant. Roll Call Vote: Mr. Carey aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Enrollment

The enrollment update was presented in the BoardBook.

Holiday Vacation Schedule

Dr. McDermott stated in addition to the December 25 and January 1 holidays the district will be closed one additional work day, December 29. The Administrative Center office hours will be 9:00 a.m. - 3:00 p.m.

PMA Quarterly Investment Report

In accordance with Board Policy 4:30 – Revenue and Investments, Charlie L. Czachor from PMA had provided the October 2023 Performance Report, and the November 2023 PMA Asset Management Market Update along with a Quarterly Economic Investment Update for the Board of Education to review.

Curriculum Department Update

Mr. Snipes gave a presentation on the Illinois Report Card Overview, Illinois Assessment of Readiness Data, NWEA MAP Data, Standards-Based Grading, Science Pilot Update (grades 5-8), English Language Arts Update and Math Update.

District 843 Meeting Report

Mr. Martin gave an update on the October 24, 2023, District 843 meeting.

Board Member Building Reports

Each board member liaisons shared highlights of what is going on in the school buildings.

Public Comments

Public comments were made by John Lettiere, Susie Sire, Hope Sajer, Andrea Ehmen, and Greg Sand.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 10:25 pm.

President

Secretary